

Walton & Tipton Township Public Library
Patron Information and Releases for Family Membership Form 1

Person Requesting Membership:

Patron Number _____

Print Last Name _____ Print First Name _____

Print Address: _____

Town: _____ State _____ Zip Code: _____

Township: _____

Phone Number: _____

E-mail _____ Newsletter emailed to you YES NO

How long have you lived at this address? _____ Years _____ Months

Do you have a current library card for any other library in Cass County? Yes or No

What other family members do you want to be able to use this membership?

<u>Last Name</u>	<u>First Name</u>	<u>Relationship</u>
_____	_____	_____
<u>Last Name</u>	<u>First Name</u>	<u>Relationship</u>
_____	_____	_____
<u>Last Name</u>	<u>First Name</u>	<u>Relationship</u>
_____	_____	_____
<u>Last Name</u>	<u>First Name</u>	<u>Relationship</u>
_____	_____	_____

Special Information:

1. Once an item is checked out it becomes the sole responsibility of the patron to return the item at the correct time in the same condition as when it left. (See damaged materials policy.)
2. The loan period for most books is two weeks. Movies (DVD, BLU-RAY, & VHS), however have a loan period of only three days. Games also have a loan period of three days. A fee of \$.25 per day is charged for all items returned late.
3. Computers may be used by anyone listed above who is willing to agree to the rules. See the "Acceptable Use Policy". All computers are located upstairs. Computer users must limit their use to thirty minutes when someone else is waiting to use the computers.
4. Computer users must not access, upload, download, transmit or distribute pornographic, obscene or sexually explicit material.
5. Computer users are not to violate any local, state or federal statutes (laws).
6. Computer users are not to violate copyrights, or otherwise use another person's intellectual property without prior approval or citation.
7. Patrons may use their own disc, cd or other storage devices if we scan them first.
8. Penalties at other libraries in Cass County will result in the same penalties here. Computers are filtered as required by state law. Adults with legitimate reasons to by-pass the filters may make such a request at the circulation desk.

I am applying for the right to use the Library and in return I promise to comply with all rules, to pay promptly fines or damages charged to me, and to give immediate notice of any change in my address. In addition, I assume all responsibility for any materials checked out by the people listed above by me.

Signing this document gives my teenage children permission to use chat rooms unless I indicate otherwise below.

Signature _____

Date _____